

South Australian Management Support

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\$2 WORK DIARY CHECKING SERVICE ORDER FORM

NAME: _____ DATE: ____/____/____

COMPANY: _____

EMAIL ADDRESS: _____

POSTAL ADDRESS: _____

DETAILS OF SERVICE:

Please Note:

1. Price is \$2 per Work Diary Sheet *(plus GST)*
2. SAMS need a minimum of 14 pages per Driver for Legitimate Analysis, please sort these in Date Order *(Oldest to Newest)*
3. Please note in each 14 day batch, the first day should start on the end of a 24 hr break, so we can check the 24hr Rest Rules. *(Please call SAMS if you have any queries)*
4. SAMS will have diaries completed within 7 Days of Receipt, and will also email the PDF Reports as soon as complete.
5. You can choose to Deliver and Collect your Documents OR we can Post them to you. *(Standard Postage Costs will apply)*
6. Please note as we will not have the drivers D.O.B or their current Medical Dates and Fatigue Training Dates; we will exclude consideration of medicals and training requirements from the analysis. If you wish we can add this information whenever you submit information to us if you provide the following information:
 - Date of Birth
 - BFM Induction Training Date
 - Fatigue Management Training (TLIF1007C) Date
 - Date of most recent Medical.

TOTAL WORK DIARIES: _____ x \$2.20 *(inc. GST)* = \$ _____

PAYMENT:

VISA MASTERCARD CHEQUE (attached)

CARD NUMBER

EXPIRY DATE: ____/____ CARDHOLDER NAME: _____

SIGNATURE: _____